



# **GENERAL SERVICES ADMINISTRATION**

Federal Acquisition Service

## **Authorized Federal Supply Schedule FSS Price List**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA *Advantage!*®, a menu-driven database system. The INTERNET address GSA *Advantage!*® is: [GSAAdvantage.gov](http://GSAAdvantage.gov).

### **Multiple Award Schedule**

FSC Group Information Technology

FSC Class:

Contract Number: 47QTCA19D00F4

Period Covered by Contract: TBD

J P Systems Inc.

7419 Kincheloe Road

Clifton, VA 20124

Phone: 703-815-0900

Fax: 888-789-7880

[www.JPSys.com](http://www.JPSys.com) and <https://dqdoc.com>

Business Size: WOSB, SB

For more information on ordering, go to the following website: <https://www.gsa.gov/schedules>



Prices Shown Herein are Net (discount deducted)

**CUSTOMER INFORMATION**

1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s).

SINs	Recovery	SIN Title
54151 HEAL		Health Information Technology Services D300 Information Technology and Telecommunications R408 Support-Professional: Program Management /Support

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply. (MAS 54151 HEAL Technical Writer, Junior; See Page 17)

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility, and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate "Not applicable" for this item. See pages 17-20.

2. Maximum Order: \$499,999 per order

3. Minimum Order: \$100.00

4. Geographic Coverage (delivery area): Domestic Delivery only. 50 United States; District of Columbia; Puerto Rico

5. Point(s) of production (city, country, and State or foreign country): Services only, None

6. Discount from list prices or statement of net price: Government net price discounts already deducted

7. Quantity Discount: Additional 1% on single orders over \$500,000

8. Prompt Payment Terms: Net 30 days. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement.

9. Foreign items: No foreign items are awarded under this contract.

10a. Time of delivery: As negotiated between J P Systems Inc. and the ordering activity



10b. Expedited Delivery: As negotiated between J P Systems Inc. and the ordering activity

10c. Overnight and 2-day delivery: As negotiated between J P Systems Inc. and the ordering activity

10d. Urgent Requirements: When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

11. F.O.B. point(s): Destination

12a. Ordering address(es):

J P Systems Inc. 7419 Kincheloe Road Clifton, VA 20124

Phone: 703 815 0900

Fax: 888-789-7880

E-mail: [info@jpsys.com](mailto:info@jpsys.com) Cell: 1 703 926-5539

In the event of a telephone outage, please use the Contact Us page at [www.jpsys.com](http://www.jpsys.com) or [www.jpsys.mobile](http://www.jpsys.mobile) for alternative contact information.

13. Payment address(es):

J P Systems, Inc. ATTN: Accounts Payable

7419 Kincheloe Road

Clifton, VA 20124

[accounting@jpsys.com](mailto:accounting@jpsys.com)

14. Warranty/Guarantor provision: All services performed under this contract will be guaranteed to be completed in a satisfactory workmanlike manner as delineated with this Authorized MAS GSA Schedule Pricelist.

15. Export packing charges: Export packing is not offered under this contract.

16. Terms and conditions of rental, maintenance, and repair (if applicable): Not Applicable

17. Terms and conditions of installation (if applicable): Not Applicable

18a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable): Not Applicable

18b. Terms and conditions for any other services (if applicable): Not Applicable



19. List of service and distribution points (if applicable): Not Applicable

20. List of participating dealers (if applicable): J P Systems does not authorize any participating dealers. Not applicable

21. Preventive maintenance (if applicable). Not Applicable

22a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants). Not Applicable

22b. If applicable, indicate that Section 508 compliance information is available for the information and communications technology (ICT) products and services and show where full details can be found (e.g., contractor's website or other location): Contact J P Systems, Inc. for Section 508 compliance information. The ICT accessibility standards can be located at: [https://www.Section 508.gov](https://www.Section508.gov)

23. Unique Entity Identifier (UEI) number : PX35YDEXGEJ5

24. Notification regarding registration in System for Award Management (SAM) database: J P Systems, Inc. is currently registered and active in SAM through 2025



## **Labor Category Descriptions**

### **Web Content Developer/Editor, Middle**

Description: Provide support for developing up to date website content that will, satisfy user requirements, research, decision making and benefits delivery. Provide support for content, client content, clinical content, employee and patient support, external partner data, patient care protocols and procedures; newsletters and communications; recommending new and innovative web uses, business rule definition, as well as training and educating employees on the use and benefits of the web for patient care and coordination. Provide support in the location and pursuit of content and surveying internal and external customers to gather feedback for site improvement and enhancements. A working knowledge of several of the following are required: English grammar and spelling, the needs of related departments / agencies including the Program office, Communications, Business Owners, and Social Media.

Experience required in graphic design, web related software (e.g. Adobe Dreamweaver), JavaScript libraries, MS Access, HTML, and other software widgets. They may work with Client social media / outreach teams to coordinate landing pages and lists of keywords for ads, (Google Ads), events (EventBrite), and / or healthcare public service campaign managers.

Minimum Education: Bachelor's Degree

Minimum Experience: 6 to 8 years

### **Web App Developer, Middle**

Description: Provide support to develop healthcare related web applications including cloud based apps to be able to deliver services online. Provide support in developing the site concept. interface design, and architecture of the website. Provide support to develop healthcare related web applications including cloud based apps to be able to deliver services online. Provide support in developing the site concept. interface design, and architecture of the website. Provide support for the implementation of interfaces to applications. Working knowledge and experience coding in Java, Javascript, PHP or other languages is required. Knowledge of several of the following areas is desirable: Active Server Pages, Visual Basic, MS Access, HTML, DBMS's (e.g. Oracle, XML etc.) and knowledge of SQL in SQL server. Ability to write and execute unit and system test plans. Experience with clinical data, data standards, clinical terminologies, image optimization and loading speed improvement is required.

Experience in Healthcare IT apps is required. Knowledge of interoperability of clinical data and HL7 standards including FHIR and CDA is highly desired.

Minimum Education: Bachelor's Degree

Minimum Experience: 3 to 5 years



## **Web App Developer, Senior**

Description: Possesses skills of the middle level App Developer. The senior Web App Developer would work closely with the web project team to develop the clinical healthcare IT applications, HTML pages and other code to run on the web pages. Leads and coordinates the efforts of the developers, the data standards experts and the clinicians to get the developers questions answers for each Agile sprint. Defines scopes of sprints.

Minimum Education: Bachelor's Degree

Minimum Experience: 6 to 8 years

## **Web Master, Middle**

Description: Technical lead for Web Development team, develop operational policies and procedures for maintaining uptime, security, and other requirements.

Provides recommendations on hosting and database platforms (Saas, PaaS, IaSS), load- balancing, SSL, Backup, IP Network Protocols, Routing, Firewalls, Maintaining Cache, VPN, Proxy and Secure web architecture. Experience with both physical and cloud-based servers

and routing are required for this position.

Minimum Education: Bachelor's Degree

Minimum Experience: 6 to 8 years

## **Web Designer, Middle**

Description: Provide support in designing, creating, improving, maintaining health related page layouts (including patient and clinician communications, treatment, research) as well as developing strategies for SEO, user engagement and increasing visitor retention for website pages, knowledge of correct use of CSS and forms under the guidance of the Web Project Manager. Provide day-to-day site updates.

Experience in web design and development using HTML, a GUI web development platform like WordPress or GoDaddy GoCentral is required. Must have good communication skills and the ability to work with all levels of management and technical personnel. Must possess a solid working knowledge of browsers, Dreamweaver, text editors, graphic design software (e.g., Adobe PhotoShop and Illustrator). Experience with image optimization and loading speed improvement is required.

Minimum Education: Bachelor's Degree

Minimum Experience: 3 to 5 years



## **Web Designer, Senior**

Description: Provide support in designing, creating, improving, maintaining health related page layouts graphics (including patient and clinician design, technical discipline, communications, treatment, of additional relevant experience research) as well as developing strategies for increasing traffic, SEO, user engagement and visitor retention for website pages, designing CSS and forms using best practice. Provide day-to-day site design and creation. Experience in web design and development using HTML, a GUI web development platform like GoDaddy GoCentral is required. Provide on-the-job training for the development, maintenance, and updating of web pages. Must have good communication skills and the ability to work with all levels of management and technical personnel. Must possess a solid working knowledge of browsers, Dreamweaver, text editors, graphic design software (e.g., Adobe PhotoShop and Illustrator). Experience with. image optimization and loading speed improvement is required. Experience with animation software is desirable.

Minimum Education: Bachelor's Degree

Minimum Experience: 6 to 8 years

## **Penetration Testing Team, Subject Matter Expert (SME)**

Responsible for formulating and enforcing work flow standards for penetration and vulnerability testing team, assigning contractor schedules to reduce impact on patient treatment, research or clinical trials, reviewing work and or compliance discrepancies around PII, PHI, HIPAA and NIST standards, supervising contractor and subcontractor personnel, and communicating policies, purposes, and goals of the organization to subordinates. Working with client management to explain identified vulnerabilities and remediation options for continual maturation of organizational defenses. May perform enterprise-wide horizontal integration planning and interfaces with other functional systems. Responsible for overall contract performance, right sizing the contract risk mitigation and implementation to match the organization's Accountable Care Organization (ACO) and HITRUST compliance.

Minimum Education: Master's Degree

Minimum Experience: 6 to 8 years

## **Security Operations Center (SOC) Analyst I**

Maintains records of security monitoring and incident response activities, utilizing case management and ticketing technologies. Monitors and analyzes security Information and Event Management (SIEM) to identify security issues for remediation. Knowledge of creating Security Information Event Management (SIEM) tool rules. Recognizes potential, successful, and unsuccessful intrusion attempts and compromises thorough reviews and analyses of relevant event detail and summary information. Communicates alerts to agencies regarding intrusions and compromises to their network infrastructure, applications, and operating systems. Assists with implementation of counter measures or mitigating controls. Supports efforts to consolidate and conduct comprehensive analysis of threat data obtained from classified, proprietary, and open-source resources to



provide indication and warnings of impending attacks against unclassified and classified networks. Supports Team Lead on developing recommendations for changes to Standard Operating Procedures and other similar documentation.

Minimum Education: Associates' degree

Minimum Experience: 2 to 3 years

### **Security Operations Center (SOC) Manager, Senior**

Maintains records of security monitoring and incident response activities, utilizing case management and ticketing technologies. Monitors and analyzes Security Information and Event Management (SIEM) to identify security issues for remediation. Knowledge of creating Security Information Event Management (SIEM) tool rules. Recognizes potential, successful, and unsuccessful intrusion attempts and compromises thorough reviews and analyses of relevant event detail and summary information. Communicates alerts to agencies regarding intrusions and compromises to their network infrastructure, applications and operating systems. implements countermeasures or mitigating controls. Consolidates and conducts comprehensive analysis of threat data obtained from classified, proprietary, and open-source resources to provide indication and warnings of impending attacks against unclassified and classified networks. Recommend changes to Standard Operating Procedures and other similar documentation. Generates end-of-shift reports for documentation and knowledge transfer to subsequent analysts on duty. Prepares reports and monitors performance of subordinates.

Minimum Education: Master's degree

Minimum Experience: 8+ years

### **Cybersecurity Consultant, Senior**

Protect from outside cyber threats as well as any malware that could send PII, PHI or HIPPA data from the internal network to a hacker's server. Malware analyst responsibilities that revolve around software threats sometimes participating as a part of a network security team to bring overall support for enterprise networks, RTLS, and data exchange telemedicine. Responsibilities include: document malware threats and identify procedures to avoid them, analyze programs and software using analysis programs to identify threats and classify malware based on severity of threats and commonalities, keep up-to-date on the latest malware threats. Keep operating systems and other antimalware software updated to defend against them and write alerts to let security personnel know about the latest threats. Also help create documentation for corporate privacy and security policies. May support training personnel and other team members on best security practices for HIPPA data including the use of mobile devices.

Minimum Education: Master's degree

Minimum Experience: 8+ years



## **Information Assurance Policy Analyst, Senior**

Drive consensus across cross-functional program office, business and clinical partners to determine new policy feasibility and impact, balancing business needs, culture, and required protections. Design pragmatic and consistent Information Security policies based on PII, PHI or HIPPA data available to determine negative impact and technical enforcement feasibility. Continuously assess existing policies for relevancy and accuracy. Maintain and implement a policy management lifecycle process that scales to the Federal enterprise environment. Responsible for Information Security Policy analysis and Enforcement for HIPPA and NIST standard 800-171 (DFARS), FedRAMP for patient care and protection, NIST 800.53r4 parent framework for ACA mandated health information exchanges, healthcare related data, HITECH Act, HITRUST Act, CSF, and FISMA data compliance. Formal HIPPA data security and privacy training is required. Evaluate and prioritize policies that require preventative, detective, and awareness-only enforcement. Develop scalable ways to work with a Healthcare IT cross-functional team to proactively enforce high priority policies while reactively responding to violations of lower priority policies. Drive efforts to automate and scale through tooling to detect and prevent or respond when individuals are about to violate key policies. Work with internal and external partners to identify and manage risks associated with policy violations and exceptions. Information Security Awareness and Education. If applicable, review cyber data breach insurance of organization to verify appropriate coverage for current threat levels. Develop and implement real-time delivery of PII, PHI, and HIPPA data policies and their associated processes in line with organization's current workflow. Design, build, and review relevant training content to increase awareness of Information Security policies, programs, and practices. Conduct planned and ad-hoc training across the portfolio of Information Security policies.

Minimum Education: Master's Degree

Minimum Experience: 6 to 8 years

## **Risk and Vulnerability Assessment, Subject Matter Expert (SME)**

Provides immediate onsite services to the customer in the event of the identification of a compromise or a credible alert from an intrusion detection system. Performs live response data collection and analysis on hosts of interest in an investigation. Correlates and analyzes relevant events from host and network device log files. Performs incident response and malware analysis to investigate incidents and potential indicators of compromise. Determines the extent of the compromise, attributes of any malware and possible data exfiltrated. Researches and incorporates relevant threat intelligence during the investigation and in written and verbal reports. Develops, documents, and manages containment strategy. Maintains current knowledge of tools and best practices in advanced persistent threats; tools, techniques, and procedures of attackers; and forensics and incident response.

Minimum Education: Master's Degree

Minimum Experience: 6 to 8 years



## **Cybersecurity Project Lead, Senior**

Responsible for formulating and enforcing work standards, assigning contractor schedules, reviewing work discrepancies, supervising contractor and subcontractor personnel, and communicating policies, purposes, and goals of the organization to subordinates. May perform enterprise-wide horizontal integration planning and interfaces with other functional systems. Responsible for overall contract performance.

Minimum Education: Master's Degree

Minimum Experience: 6 to 8 years

## **Certified Information Security Officer (CISO), Subject Matter Expert (SME)**

Performs, analyses and develops recommendations that may impact major programs and activities. Performs enterprise-wide strategic systems and security planning. Has overall responsibility for the delivery and implementation of the Healthcare Data Security Analysis, remediation and Penetration Testing program. Ensures that the team is made up of qualified HIPAA trained personnel to conduct internal and external network security testing to meet or exceed HIPAA compliance requirements. Responsible for graphical user interface web application penetration tests, web services application penetration tests, and wireless network penetration tests. Responsible for overseeing the writing and reviewing of formal penetration test reports documenting the details of a penetration test and all vulnerabilities, potential issues, and strengths found during the test. Responsible for submitting tickets for remediation of vulnerabilities and potential issues found during penetration tests. Ensures the team works with Security Architects and Security Engineers to gather information and conduct penetration tests. Reviews and processes static source code vulnerability analysis reports for developed applications as directed. Leads the evaluation of commercial and open-source tools to be used for the purposes of penetration testing. Maintains demonstrable knowledge of current vulnerability exploitation techniques. Strong understanding of TCP/IP. Mentors junior testers as needed. Researches new vulnerabilities and exploits in technologies directly relevant to the client/program.

Minimum Education: Master's Degree

Minimum Experience: 5 to 9 years

## **Program Analyst, Junior**

A Junior Program Analyst must have knowledge of interoperability to be able to gather appropriate data for healthcare IT solutions that will be used to plan, analyze, and evaluate the effectiveness of operating programs. The Junior Analyst must be able Ability to analyze a variety of healthcare data, including provider data, healthcare quality metrics, etc.

Minimum Education: Bachelor's Degree.

Minimum Experience: 1-2 years.



### **Program Analyst, Middle**

A Middle Program Analyst must have knowledge of interoperability to be able to gather the appropriate data for healthcare IT solutions that will be used to plan, analyze, and evaluate the effectiveness of operating programs. The Middle Analyst must be able to analyze a variety of healthcare data, including provider data, healthcare quality metrics, etc.

Minimum Education: Bachelor's Degree.

Minimum Experience: 3-5 years.

### **Program Analyst, Senior**

A Senior Program Analyst must have extensive knowledge in how to plan, analyze, and evaluate the effectiveness of healthcare IT operating programs. He/She must be able to use source data to evaluate the effectiveness of programs and business processes. The Senior Program Analyst must be able to use qualitative and quantitative analytical skills to assess the effectiveness of the healthcare IT operations. He/She must be able to effectively manipulate data to present program status and make recommendations on improving healthcare IT processes.

Minimum Education: Bachelor's Degree.

Minimum Experience: 6 – 10 years.

### **Program Manager Senior**

A Senior Program Manager must have experience with diverse Information Technology projects (both large and small). He/She must be well-versed in full system development life cycle, enterprise wide network healthcare IT clinical, engineering, strategic information planning, business process reengineering, and structure and management practices. The manager must be able to identify and mitigate risks to the program and manage cost, schedule, and performance. The Program Manager must be responsible for major functional contract(s). He/She must demonstrate the ability in management of large firm fixed priced projects and extensive interaction with external customers. Additionally, he/she must demonstrate the ability to manage functional segments of large-scale healthcare IT operations, encompassing a staff including Clinicians, Terminologists, Project Managers, and senior personnel.

Minimum Education: Master's Degree.

Minimum Experience: 15+ years.



## **Program Analyst, Expert**

An Expert Program Analyst must have the skill set of a Senior Program Analyst, and also must be able to create new methods of gathering and analyzing healthcare IT source data to evaluate program effectiveness and analyze healthcare IT processes.

Minimum Education: Master's Degree.

Minimum Experience: 10+ years.

## **Project Manager, Junior**

A Junior Project Manager must have experience managing Healthcare Information Technology related projects. He/She must be well-versed in life cycle and project management methodologies. The Junior Project Manager must have experience in tracking costs, schedule, and performance progress. Additionally, he/she must be able to identify and mitigate risks and create a structure and organization for the management of a low-level complex environment and standardizations with emphasis on quantity, productivity, and consistency. He/She must be able to direct corrective actions in any area where performance falls below objectives. The Junior Project Manager must be able to support the Senior Project Manager arrange assignment of responsibilities to other supporting other healthcare I T users and medical providers, business areas, and support functions. Lastly, he/she must be able to monitor their performances.

Minimum Education: Bachelor's Degree.

Minimum Experience: 1-2 years.

## **Project Manager, Middle**

A Middle Project Manager must have experience managing projects. He/She must be well-versed in the PMBOK. The Middle Project Manager must have experience in tracking costs, schedule, and performance progress. Additionally, he/she must be able to identify and mitigate risks and create a structure and organization for the management of a complex environment with emphasis on quantity, productivity, and consistency. He/She must be able to direct corrective actions in any area where performance falls below objectives. The Middle Project Manager must be able to support the Senior Project Manager arrange assignment of responsibilities to other supporting facilities, business areas, and support functions. Lastly, he/she must be able to monitor their performances.

Minimum Education: Bachelor's Degree.

Minimum Experience: 3-5 years.



## **Project Manager, Senior**

A Senior Project Manager must have experience managing projects. He/She must be well-versed in the PMBOK. The Senior Project Manager must have experience in tracking costs, schedule, and performance progress. Additionally, he/she must be able to identify and mitigate risks and create a structure and organization for the management of a complex environment with emphasis on quantity, productivity, and consistency. He/She must be able to direct corrective actions in any area where performance falls below objectives. The Senior Project Manager must be able to arrange assignment of responsibilities to other supporting facilities, business areas, and support functions. Lastly, he/she must be able to monitor their performances.

Minimum Education: Bachelor's Degree.

Minimum Experience: 6-10 years.

## **Technical Writer, Junior**

A Junior Technical Writer must support the Middle Technical Writer. He/She must have experience understanding Healthcare IT, EHR systems, technical data and information. The Junior Technical Writer must be able to use a variety of word processing, spreadsheet, graphics, and scheduling tools and have experience in gathering and converting data into a written narrative.

Minimum Education: Bachelor's Degree.

Minimum Experience: 1 year.

## **Technical Writer, Middle**

A Middle Technical Writer must support the Senior Technical Writer and have experience in explaining highly technical data and information in simplistic grade-school language for end-users of complex systems and projects. He/She must be able to use a variety of word processing, spreadsheet, graphics, and scheduling tools and have experience in gathering and converting data into a written narrative.

Minimum Education: Bachelor's Degree.

Minimum Experience: 2-3 years.

## **Clinical Informatician, Middle**

A Middle Clinical Informatician must support the Senior Clinical Informatician by providing his/her knowledge of patient-care with understanding of clinical healthcare informatics concepts, methods, and tools to assess information and knowledge needs of healthcare professionals and patients. He/She must also be familiar with characterizing, evaluating, and refining clinical processes. Additionally, the Middle Clinical Informatician must be able to support developing, implementing, and refining Clinical Decision Support systems. He/She



must also participate in the areas of Clinical Informatics, Governance, Stakeholder Outreach, Clinical Bioinformatics, and Translational Informatics through activities including, Clinical Terminology, Knowledge Representation, Clinical Decision Support, Knowledge Management, Health Information Technology Standards, Informatics Architecture, informatics education, clinical research, and informatics policy and practice development. The Middle Clinical Informatician must have skills, abilities, and achievements in:

1. Documenting applied and theoretical informatics
2. Formal Clinical Informatics
3. Training at the Master's level

Minimum Education: Master's Degree.

Minimum Experience: 3-5 years.

### **Clinical Informatician, Senior**

A Senior Clinical Informatician must have all the requirements of a Middle Clinical Informatician. He/she must use his/her knowledge of patient-care with an understanding of clinical healthcare informatics concepts, methods, and tools to assess information and knowledge needs of healthcare professionals and patients. He/She must have experience in characterizing, evaluating, and refining clinical processes. Additionally, the Senior Clinical Informatician must develop, implement, and refine Clinical Decision Support systems and lead or participate in the procurement, customization, implementation, management, evaluation, and continuous improvement of Clinical Information systems. He/She must participate in the areas of Clinical Informatics, Governance, Stakeholder Outreach, Clinical Bioinformatics, and Translational Informatics through activities including, Clinical Terminology, Knowledge Representation, Clinical Decision Support, Knowledge Management., Health Information Technology Standards, Informatics Architecture, informatics education, clinical research, and informatics policy and practice development. The Senior Clinical Informatician must have skills, abilities, and achievements in:

1. Documenting applied and theoretical informatics
2. Formal Clinical Informatics training at the Post-Doctoral level

Minimum Education: Doctorate Degree.

Minimum Experience: 6-8 years.

### **Terminology Analyst, Junior**

A Junior Terminology Analyst must support the Middle Terminology Analyst. He/She must participate in the development of specifications and support the reviewing and verification of national health information activities to recommend, define, and prioritize appropriate clinical terminologies for implementation in clinical information systems. He/She must also support the development of reusable, high quality clinical data, and interoperable health exchange with partners. The Junior Terminology Analyst must support in the evaluation



on the impact, feasibility, practicality, and effectiveness of existing and/or proposed clinical standards, candidate terminologies, regulations, programs, and policies. In addition, he/she must support various projects and programs within Health Informatics, the Office of informatics and Analytics, the Veterans Health Administration, the Department of Veterans Affairs, and with external partners. He/She must support the leadership and innovation in recommending, defining, and prioritizing the appropriate clinical terminologies in clinical information systems, as it relates to activities such as, assessing, planning, organizing, implementing, and evaluating clinical terminologies. The Junior Terminology Analyst must also support in providing clinical terminology expertise to ensure accurate analysis, document, and fulfill program needs. Additionally, he/she must support clinical terminology consultant, curator, and creator to support program, department, and related national priority initiatives. Lastly, he/she must explore potential training opportunities that will enhance skills.

Minimum Education: Bachelor's Degree.

Minimum Experience: 1-2 years.

### **Terminology Analyst, Middle**

A Middle Terminology Analyst must work with the Junior Terminology Analyst to support the Senior Terminologist Analyst. A Middle Terminology Analyst must work with the Junior Terminology Analyst to support the Senior Terminologist Analyst. He/She must also provide authoritative guidance for terminology development and implementations efforts. He/She must participate in the development of specifications and provide review and verification of national health information activities to recommend, define, and prioritize appropriate clinical terminologies for implementation in clinical information systems. He/She must also support the development of reusable, high quality clinical data, and interoperable health exchange with partners. The Middle Terminology Analyst must evaluate the impact, feasibility, practicality, and effectiveness of existing and/or proposed clinical standards, candidate terminologies, regulations, programs, and policies. In addition, he/she must support various projects and programs within Health Informatics, the Office of Informatics and Analytics, the Veterans Health Administration, the Department of Veterans Affairs, and with external partners. He/She must provide leadership and innovation in recommending, defining, and prioritizing the appropriate clinical terminologies in clinical information systems, as it relates to activities such as, assessing, planning, organizing, implementing, and evaluating clinical terminologies. He/She must also have relations to other project undertakings such as, information models, information systems, clinical processes, and emerging technologies that supports patient-care at the program and/or enterprise level. The Middle Terminology Analyst must provide clinical terminology expertise to ensure accurate analysis, document, and fulfill program needs. Additionally, he/she must serve as a clinical terminology consultant, curator, and creator to support program, department, and related national priority initiatives. He/She must maintain current knowledge of policy, guidance, and other regulatory agency requirements that govern Health Standards Terminology activities. Lastly, he/she must explore potential training opportunities that will enhance skills.

Minimum Education: Master's Degree.

Minimum Experience: 3-5 years.



## **Terminology Analyst, Senior**

The Senior Terminologist must be knowledgeable in standards and health information architecture. He/She must be able to analyze and evaluate work associated with program activities and development. The Senior Terminologist Analyst must conduct, analyze, evaluate, and advise on project/healthcare related areas including, terminology standards, health information architecture, clinical workflow, clinical efficiencies, business requirements identification and impact, care quality, and patient safety. He/She must be responsible for developing, implementing, and managing projects that examine both business processes and technical issues. The Senior Terminology Analyst must accomplish work through a range of project duties, such as developing project plans and procedures, coordinating numerous interagency work groups, and integrating project teams. He/She must present management briefings, reports, and plans to Senior Executives from a variety of stakeholder groups including both government and private entities within and outside the healthcare industry. He/She must conduct analyses and evaluations on a quantitative/qualitative basis and the effectiveness of health standards, information architecture programs, and operations. The Senior Terminology Analyst must provide technical expertise to persuasively articulate stakeholder position on controversial issues in a variety of forums. He/She must serve as a primary technical authority with respect to regulatory impact on sensitive or rapidly evolving programs. The Senior Terminology Analyst must identify key policy issues and priorities, design analyses, evaluate alternative strategies, and make definitive recommendations to senior leadership. Lastly, he/she must analyze the economic impact, feasibility, practicality, and effectiveness of existing and/or proposed federal standards, regulations, programs, and policies.

Minimum Education: Master's Degree.

Minimum Experience: 8-14 years.

## **Health Systems Specialist, Middle**

A Middle Health Systems Specialist must work closely with the Senior Health Systems Specialist. Specifically, he/she must help the Senior Health Systems Specialist to manage health terminology standards programs and processes throughout the development life cycle to support setting program direction, standards, and measurements for evaluation of program implementation. The Middle Health Systems Specialists must support in preparing reports, progress updates, and presentations for federal briefing to key senior executives on all aspects of assigned programs. He/She must support in conducting project reviews, document reviews, and technical evaluations, and must be involved with stakeholder outreach and communication, and governance activities. Additionally, the specialist must support in ensuring all project documentation requirements and procedures are compliant. He/She must also support development and implementation of product release plans.

Minimum Education: Master's Degree.

Minimum Experience: 3-5 years.



## **Health Systems Specialist, Senior**

A Senior Health Systems Specialist must work closely with the senior leadership on initiatives of national importance, which impacts both public and private healthcare organizations and operations. He/She must work closely with clinical leads (e.g. physician and/or nurse) to coordinate and oversee activities of health Toxicology standards development organizations. The Senior Health Systems Specialist must manage health Toxicology standards programs and processes throughout the development life cycle to support setting program direction, standards, and measurements for evaluation of program implementation. He/She must present the views and positions of stakeholder to healthcare standards organizations. The Senior Health Systems Specialists must prepare/finalize reports, progress updates, and presentations for federal briefing to key senior executives on all aspects of assigned programs. He/She must conduct project reviews, document reviews, and technical evaluations, and will be involved with stakeholder outreach and communication, and governance activities. Additionally, the specialist must ensure all project documentation requirements and procedures are compliant. He/She must support development and implementation of product release plans. Lastly, he/she must coordinate schedules and timelines, change control procedures, resource estimation and management, and project maintenance procedures.

Minimum Education: Master's Degree.

Minimum Experience: 8-10 years.

## **Data Base Administrator, Senior**

A Senior Database Administrator must have the ability to create, implement, and manage expansive database administration programs. He/She must have experience in reviewing database performance trends and identifying opportunities for improvement.

Minimum Education: Bachelor's Degree.

Minimum Experience: 6-8 years.

## **Data Quality Assurance Analyst, Junior**

A Healthcare Junior Data Quality Assurance Analyst must support the Middle Data Quality Assurance Analyst. He/She must support managing defect reports and improving defect prevention and product development efficiency. Also, the Junior Data Quality Assurance Analyst must support in identifying and researching account concerns and problem areas.

Minimum Education: Bachelor's Degree.

Minimum Experience: 1-2 years.

## **Data Quality Assurance Analyst, Middle**

A Middle Data Assurance Analyst must support the Senior Data Assurance Analyst on identifying, proposing, and implementing quality assurance and Test planning, quality metrics, and process improvements. He/She



must also support managing defect reports and improving defect prevention and product development efficiency. The Middle Data Assurance Analyst must be familiar with Toxicology issues in low, medium, and high complexity cases. Lastly, he/she must support in overseeing the implementation of procedural and system solutions to improve quality of performance.

Minimum Education: Bachelor's Degree.

Minimum Experience: 3-5 years.

### **Data Quality Assurance Analyst, Senior**

A Senior Data Assurance Analyst must identify, propose, and implement quality assurance and Test planning, quality metrics, and process improvements. He/She must manage defect reports and improve defect prevention and product development efficiency. The Senior Data Assurance Analyst must have a strong understanding on Toxicology issues in low, medium, and high complexity cases. He/She must be able to advise Project Managers in preparing an action plan following each quality review. Also, he/she must identify and research account concerns and problem areas. Lastly, he/she must oversee implementation of procedural and system solutions to improve quality of performance.

Minimum Education: Bachelor's Degree.

Minimum Experience: 6-8 years.

### **Clinical Subject Matter Expert, Middle**

A Middle Clinical Subject Matter Expert (SME) must use his/her knowledge of patient-care combined with an understanding of specific clinical domains, in order to support the Senior SME to characterize, evaluate, and refine clinical processes. The Middle Clinical SME must be able support the development, implementation, and refinement of Clinical Decision Support systems and participate in the implementation, evaluation, and continuous improvement of Clinical Information systems. He/She must also participate in the areas of Toxicology data quality and validation, clinical domain analysis, Toxicology consultation, and stakeholder engagement. Lastly, the Middle Clinical SME must support activities including, Toxicology, Knowledge Representation, Clinical Decision Support, Knowledge Management, Information Standards, Informatics Architecture, and clinical education and research.

Minimum Education: Master's Degree.

Minimum Experience: 3-5 years.

### **Clinical Subject Matter Expert, Senior**

A Senior Clinical Subject Matter Expert (SME) must use his/her knowledge of patient-safety (such as toxic drug interactions) combined with an understanding of specific clinical domains to characterize, evaluate, and refine clinical processes. The Senior Clinical SME must be able to develop, implement, and refine Clinical



Decision Support systems and participate in the implementation, evaluation, and continuous improvement of Clinical Information systems. He/She must also participate in the areas of Toxicology data quality and validation, clinical domain analysis, Toxicology consultation, and stakeholder engagement. Lastly, the Senior Clinical SME must provide support in activities including, Toxicology, Knowledge Representation, Clinical Decision Support, Knowledge Management, Information Standards, Informatics Architecture, and clinical education and research.

Minimum Education: Master's Degree.

Minimum Experience: 6-10 years.

### **Systems Engineer III**

Designs, analyzes and implements software systems for specific platforms. Uses relevant reference vocabulary and terminology tables to validate data and allow for data exchange and semantic interoperability.

Minimum Education: Master's Degree.

Minimum Experience: 8 years.

### **Enterprise Governance Specialist**

Analyses organizational maturity of the common IT healthcare services of an enterprise. Reviews all healthcare IT processes for common services including contract design, IT service policies, service versioning, service registries, and service logic.

Minimum Education: Master's Degree.

Minimum Experience: 12 years.

### **Enterprise Service Analyst**

Leads service inventory analysis. Designs identified service candidates by defining the common service contract, service access definitions, schema definitions, etc. Works with Architectural Service Analyst to design services, comply with standards, reference, or terminology requirements.

Minimum Education: Bachelor's Degree.

Minimum Experience: 8+ years.

### **Healthcare Enterprise Project Facilitator**

Interfaces with Healthcare IT management development team to identify work delay causes and works to provide all needed healthcare resources for project completion.

Minimum Education: Bachelor's Degree.



Minimum Experience: 8+ years.

### **Enterprise Liaison and Standards Specialist**

Liaises with multiple stakeholders in and outside an enterprise to gather requirements for interoperability and other common service functions. Develops IT interoperability and other solutions for interactions between offices or external partners including models.

Minimum Education: Bachelor's Degree.

Minimum Experience: 10+ years.



## GSA Pricing

SIN	Labor Category	Contractor or Customer Facility	Year 1 GSA PRICE including IFF
54151HEAL	Web Content Developer/Editor Middle	Contractor	\$76.57
54151HEAL	Web App Developer, Middle	Contractor	\$143.07
54151HEAL	Web App Developer, Senior	Contractor	\$166.25
54151HEAL	Web Master, Middle	Contractor	\$109.82
54151HEAL	Web Designer, Middle	Contractor	\$60.45
54151HEAL	Web Designer, Senior	Contractor	\$99.75
54151HEAL	Penetration Testing Team - Subject Matter Expert (SME)	Contractor	\$186.73
54151HEAL	Security Operations Center (SOC) Analyst I -Junior	Contractor	\$104.60
54151HEAL	SOC Manager-Senior	Contractor	\$138.67



SIN	Labor Category	Contractor or Customer Facility	Year 1 GSA PRICE including IFF
54151HEAL	Cybersecurity Consultant-Senior	Contractor	\$188.15
54151HEAL	Information Assurance Policy Analyst-Senior	Contractor	\$206.09
54151HEAL	Risk and Vulnerability Assessment, SME	Contractor	\$176.65
54151HEAL	Cybersecurity Project Lead-Senior	Contractor	\$178.27
54151HEAL	Certified Information Security Officer (CISO), SME	Contractor	\$264.97
54151HEAL	Program Analyst, Junior	Contractor	\$61.85
54151HEAL	Program Analyst, Middle	Contractor	\$101.35
54151HEAL	Program Analyst, Senior	Contractor	\$153.91
54151HEAL	Program Analyst Expert	Contractor	\$170.70
54151HEAL	Project Manager, Junior	Contractor	\$80.59



SIN	Labor Category	Contractor or Customer Facility	Year 1 GSA PRICE including IFF
54151HEAL	Project Manager, Middle	Contractor	\$119.40
54151HEAL	Project Manager, Senior	Contractor	\$170.59
54151HEAL	Program Manager, Senior	Contractor	\$183.93
54151HEAL	Technical Writer, Junior	Contractor	\$51.69
54151HEAL	Technical Writer, Middle	Contractor	\$80.42
54151HEAL	Clinical Informatician, Middle	Contractor	\$119.61
54151HEAL	Clinical Informatician, Senior	Contractor	\$187.36
54151HEAL	Terminology Analyst, Junior	Contractor	\$101.88
54151HEAL	Terminology Analyst, Middle	Contractor	\$144.86
54151HEAL	Terminology Analyst, Senior	Contractor	\$190.08
54151HEAL	Health Systems Specialist, Middle	Contractor	\$122.90
54151HEAL	Health Systems Specialist, Senior	Contractor	\$181.71



SIN	Labor Category	Contractor or Customer Facility	Year 1 GSA PRICE including IFF
54151HEAL	Data Base Administrator, Senior	Contractor	\$164.69
54151HEAL	Data Quality Assurance Analyst, Junior	Contractor	\$68.18
54151HEAL	Data Quality Assurance Analyst, Medium	Contractor	\$98.24
54151HEAL	Data Quality Assurance Analyst, Senior	Contractor	\$103.64
54151HEAL	Clinical Subject Matter Expert, Middle	Contractor	\$119.62
54151HEAL	Clinical Subject Matter Expert, Senior	Contractor	\$218.89
54151HEAL	System Engineer III	Contractor	\$136.02
54151HEAL	Enterprise Governance Specialist	Contractor	\$220.40
54151HEAL	Enterprise Service Analyst	Contractor	\$151.13
54151HEAL	Healthcare Enterprise Project Facilitator	Contractor	\$136.02



SIN	Labor Category	Contractor or Customer Facility	Year 1 GSA PRICE including IFF
54151HEAL	Enterprise Liaison Standards Specialist	Contractor	\$192.93

See the table below for a list of the degree and work experience equivalencies.

Degree	Experience Equivalence*	Other Equivalence
Associate's	1-year relevant experience	Vocational or technical training in work-related field
Bachelor's (B.A or B.S.)	Associate degree plus 2 years relevant experience, or 4 years relevant experience	Professional certification
Master's	Bachelor's plus 2 years relevant experience, or Associate's + 4 years relevant experience	Professional license
Doctorate	Master's plus 2 years relevant experience or Bachelor's plus 4 years relevant experience	

\* Successful completion of each year of higher education that has not yet resulted in a degree may be counted 1-for-1 for a year of experience.

\*\* Two or more years of experience in a functional project area with a non-IT degree may be substituted for an IT degree. This may apply to all labor categories.

Degree/Experience Equivalency
The labor category definitions in our Pricelist describe the functional responsibilities and education and experience requirements for each labor category. These requirements are a guide to the types of experience and educational background of typical personnel in each labor category.



Education and experience may be substituted for each other. Each year of relevant experience may be substituted for 1 year of education, and vice versa. In addition, certifications, professional licenses, and vocational technical training may be substituted for experience or education with the written approval of the ordering activity.

Further, both parties recognize that, on occasion, there may be a need to waive the requirements in order to use the best individual for the task. Therefore, waivers to the education/experience requirements may be granted by either the task order contracting officer or contracting officer technical representative. If such a waiver is included in our proposal, award of said proposal shall be deemed a grant of the waiver.